48th Annual Kona Coffee Cultural Festival
Kona Coffee Cultural Festival's Hoʻolauleʻa
Makaeo Special Events Pavilion
Saturday, November 17, 2018 - 9:00 AM to 4:00 PM

KONA COFFEE FARMERS VENDOR APPLICATION

Participation is limited. Please apply soon.
Application Deadline: October 13, 2018 ● No refunds will be granted after October 31, 2018
Requesting all participants to please donate 1LB of Kona Coffee for a lucky number drawing

Check desired location: ☐ **Inside Pavilion - $100 Fee** *(1 table & 2 chairs provided)* ☐ **Outside Pavilion - $100 Fee** *(Must bring your own table, chairs, 10x10 tent – electricity not available)*

Organization Name:	
Mailing Address:	
Name of Contact:	Alternate Contact:
Phone #:	Phone #:
E-Mail:	E-Mail:

TYPES OF ITEMS: KONA COFFEE & RELATED PRODUCTS TO BE SOLD OR EXHIBITED:

Will you need electricity? ☐ Yes ☐ No *Power for coffee makers only- limited capacity.*

- All participants are required to wear a Kona Coffee Cultural Festival Button.
- Fee for booth space (see above).
- Vendor locations will be determined by the organizers of the event.
- Vendors must be set up and ready by 8:30am. Gates will open at 7:30am to start booth set up.
- All items sold must be made in Hawaii.
- No animals are allowed in the vendor area. (Exception is made for certified service animals.)
- Vendor is responsible for acquiring a Food Handling Permit from the Department of Health (must be posted in booth during the event). **Must have Certified Food Handler if serving food. Visit health.hawaii.gov for details.**
- All standards and requirements of the Department of Health and the County Fire Marshall must be met.
- All vendors must submit a completed County of Hawaii Department of Parks & Recreation Vendor Permit and copy of General Excise Tax License with application. The $30 fee per day is included in your fee for both space. **Do not send an additional payment**.

Mail a check made payable to "Kona Coffee Cultural Festival" along with applications to:
Hawaii Community Federal Credit Union
Attn: Marketing – KCCF
73-5611 Olowalu Street, Kailua-Kona, HI 96740

I do hereby waive and release the Kona Coffee Cultural Festival, owners or management of the grounds or location where the event is held, or any other associated entities from any and all claims of personal injury, bodily injury, property damage, other damages, losses and/or death that may arise from participation in this event. I have read and understand the rules and guidelines as stated above.

Signature: _____ Date: _____
Organization Representative

Questions? Contact HCFCU Marketing Department at 930-7700 Email: marketing@hicommfcu.com