



48th Annual Kona Coffee Cultural Festival

Lantern Parade Entry Form
Friday November 9, 2018
Kailua Pier to Hale Halawai

Entry Deadline: Friday, November 2, 2018

Submit entry to:

Mail: Claudia Chang PO Box 1519 Kealahou HI 96750

E-Mail: cschang713@gmail.com

Name of Organization: _____

Person in charge: _____

Title: _____

Address: _____

Phone (required): _____ Fax: _____

Email (required): _____

COMPETITIVE NON-COMPETITIVE

Approximate Number of Participants in your Entry: _____

Will your entry have music? (*examples: singing, cheers, instruments, other music*)

Yes No

Describe: _____

We have a limited amount of lanterns that will be available for use for the Parade. Lanterns will be collected at the end of the Parade route.

We would like to request the use the Kona Coffee Cultural Festival lighted Lanterns for our group.

Yes No

Number of lanterns requested (but not guaranteed)

I, (we) do hereby waive and release the Kona Coffee Cultural Festival as well as the owners or management of the grounds or location where the event is held, from any and all claims of personal injury, bodily injury, property damage, other damages, losses and/or death that may arise from participation in this parade.

Name (print)

Date

Signature

Entry Narrative

Name of Entry _____

Please provide a short narrative description of your entry (1 – 2 minutes). Be sure to include the name and purpose of your organization, what is special about your organization, and details about the individuals in your entry.

The Kona Coffee Cultural Festival Lantern Parade check-in will be at the Kailua Pier. Please check-in no later than 4:30 p.m. on Friday, November 9, 2018. The parade will start promptly at 6:00 p.m. from the Kailua Pier and continue along Alii Drive, ending at the Hale Halawai.

Please submit the two pages of your completed application via U.S. Postal mail or email to:

**Claudia Chang
PO Box 1519
Kealahou, HI 9675**

E-mail: cschang713@gmail.com

Rules and Guidelines

DATE: Friday, November 9, 2018

CHECK-IN: 4:30 p.m. — ASSEMBLY TIME: 5:30 P.M.

STARTING TIME: 6:00 P.M.

CHECK IN. A central check-in location will be at Kailua Pier. Please send a representative to 'check-in' your entry.

ALIGNMENT. Zones for parade entrants to line up will be provided at check-in.

ASSIGNED LINE-UP. Your numbered card will be distributed by the Zone Volunteers. Place the card on the front of your entry Banner. It is important that the numbered card can be seen by the announcers and judges.

PARADE PACERS & DISTANCE YOU MUST KEEP. To keep the parade moving smoothly and safely, Pacers wearing lime green safety vests will be located throughout the parade route. For everyone's safety and consideration, please pay close attention and comply with the Pacer's directions and keep a car length distance between each other. This will help the judges and announcers to accurately identify with your group. Performances should not hinder the flow of the parade and kept to no more than a maximum of 30 seconds.

HANDOUTS. At no time should objects be thrown. Any coffee samples or other gifts should be handed out. This distribution should be done in a manner that does not at anytime pull the audience into the street or the line of the parade. This will be strictly be enforced and may cause an entry to be pulled from the parade. Objects that have a potentially dangerous nature are strictly prohibited.

PARADE ENDS. Parade ends at the Hale Halawai, at the corner of Hualalai Road and Alii Drive.

JUDGING. All entries will be judged based on a predetermined point system.

PRIZES/WINNERS. Winners will be announced in the West Hawaii Today and the Kona Coffee Cultural Festival website (konacoffeefest.com). Prizes will be mailed to the address provided on the entry form of the winning entries. Entrants are limited to winning one (1) prize only. Categories: Best Teen/Adult, Best Youth, Best Children and Best Overall.

ELIGIBILITY. The parade committee's decision regarding all entrants, their eligibility, placement and judging is final.

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